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#### CONSTITUTION

# ARTICLE 1 NAME AND PURPOSE

## SECTION 1: NAME, ABBREVIATION, AFFILIATION AND CHARTER AREA

- 1.1 This association shall be known as Public Safety Communications Association, (here in after referred to as "PSCA").
- 1.2 The area served by PSCA shall include all of Merced, Mariposa, Madera, Fresno, Kings and Tulare counties.

# **SECTION 2: PURPOSE**

- 2.1 This association is one which does not contemplate pecuniary gain or profit to the members thereof. It is to be operated for non-profit purposes.
- 2.2 To draw together persons who are actively engaged in the operation of Public Safety Communications into an organized body, so that the profession, in all its branches, may assess communications issues and facilitate the means of addressing those issues.
- 2.3 PSCA shall promote and encourage membership and participation in PSCA activities.
- 2.4 PSCA shall aid and assist in the methods, systems and/or other medial for the rapid and accurate collection, exchange and dissemination of information relative to matters of Public Safety.

# ARTICLE II MEMBERSHIP

# **SECTION 1: ELIGIBILITY**

- 1.1 Membership shall be available to governmental agencies operating Public Safety Centers and employees thereof, and any other person having an actual interest in promoting Public Safety Communications.
- 1.2 Membership shall not be denied on the basis of race, sex, color, creed, national origin or numerical limitation.

## **SECTION 2: MEMBERSHIP CLASS**

2.1 Membership classes, as described in Article I of the By Laws, shall be as follows:

**Agency Member** 

**Active Member** 

Liaison Member

# **SECTION 3: VOTING AND ELECTED OFFICERS**

- 3.1 The right to vote on chapter issues or hold elected office in PSCA is a privilege of ACTIVE members only.
- 3.2 All other membership classifications are eligible to serve on special committees, and shall not vote except as members of such committees.

### **SECTION 4: AUTHORITY**

4.1 The ACTIVE membership is the ruling body of PSCA. It is represented at all monthly meetings by a Quorum consisting of those ACTIVE members present. When the Quorum is absent, the Board of Directors is authorized to carry out all functions of PSCA in accordance with the organization's purpose.

# ARTICLE III OFFICERS

## **SECTION 1: ELECTED OFFICERS**

- 1.1 Elected officers of PSCA shall be the President, President-elect, Vice-President, Secretary, Treasurer and PSCA Board Member, who shall be ACTIVE members in good standing.
- 1.2 The President, President-elect, Vice-President and Secretary shall be elected at the regular meeting held during the month of June on an annual basis. The Treasurer and PSCA Board Member shall be elected at the regular meeting held during the month of June every other year.
- 1.3 Officers elected at the June meeting shall take office at the regularly scheduled meeting during the month of July.

# **SECTION 2: TERM OF OFFICE**

- 2.1 The President, President-elect, Vice-President and Secretary shall serve terms of one (1) year commencing with the Chapter Annual Election Meeting in July.
- 2.2 The Treasurer and PSCA Board Member shall serve a term of two (2) years commencing with the Chapter Annual Election Meeting held in even numbered years.

### **SECTION 3: CONSECUTIVE TERMS**

3.1 No elected officer shall serve more than two (2) consecutive terms in the same office, except that the Secretary and PSCA Board Member may succeed himself/herself indefinitely, if elected again at each election.

## **SECTION 4: FILLING VACANT OFFICES**

4.1 Any vacancy, except expired terms of office, shall be filled on a majority vote of the Board of Directors.

### **SECTION 5: REMOVAL OF OFFICERS**

Removal of any elected officer shall be only for reasonable cause as determined by a two-thirds (2/3) majority vote of the Board of Directors and subsequent concurrence of a two-thirds (2/3) majority of those ACTIVE members present at the next regularly scheduled Chapter meeting. Notice of such action shall be distributed to all members at least two (2) weeks prior to the Chapter meeting and shall include the time and place of such meeting.

# ARTICLE IV BOARD OF DIRECTORS

# **SECTION 1: COMPOSTION**

- 1.1 The Board of Directors shall consist of the President, Immediate Past President, President-elect, Vice-President, Secretary, Treasurer and two PSCA Board members.
- 1.2 Any vacancy, except expired terms of office, shall be filled by a majority vote of the Board of Directors.
- 1.3 The powers of the Board of Directors may not be delegated.
- 1.4 Any member of the Board of Directors who has two consecutive unexcused or cumulative unexcused absences from regularly scheduled Board meetings shall be considered to have voluntarily resigned from that office. Absences shall be deemed excused or unexcused at the discretion of the Board of Directors.

# ARTICLE V MEETINGS

### **SECTON 1: TIME**

- 1.1 PSCA shall meet once a month in accordance with the requirements of the PSCA Constitution. The meeting in December may be cancelled due to holiday conflicts.
- 1.2 The meeting held in July shall be known as the "Chapter Annual Meeting" at which time the newly elected officers shall fill their positions.

### **SECTION 2: PLACE**

- 2.1 Monthly meetings are held within the chartered area of PSCA based upon a schedule adopted by the Board of Directors in October of each year for the following calendar year, except that:
  - 2.1.1 Joint meetings with PSCA Chapters that are geographically adjacent to PSCA, may be held within the chartered areas of those chapters.
  - 2.1.2 The Board of Directors may change the scheduled location of a monthly meeting in the event of unforeseen circumstances.
- 2.2 The Chapter Annual Meeting shall be held at a place designated by the Board of Directors at least sixty (60) days in advance.

## **SECTION 3: NOTIFICATION**

- 3.1 All members shall be given written notice of the time and place for a Chapter meeting at least fifteen (15) days in advance.
- 3.2 All members shall be given written notice of the time and place for the Chapter Annual Meeting at least thirty (30) days in advance.

# **SECTION 4: QUORUM**

4.1 A quorum shall consist of the ACTIVE members present at a Chapter meeting.

# ARTICLE VI COMMITTEES

## **SECTION 1: STANDING COMMITTEES**

1.1 Standing committees shall be as designated in the Bylaws.

# **SECTON 2: SPECIAL COMMITTEES**

2.1 Special Committees shall be designated in the Bylaws.

# ARTICLE VII AMENDING

## **SECTION 1: SUBMISSION**

1.1 Proposed amendment(s) to the Constitution shall be sponsored by three or more ACTIVE members and shall be submitted to the Constitution and Bylaws Committee in writing.

## **SECTION 2: ACTION**

2.1 The Constitution and Bylaws Committee shall mail a copy of the proposed amendment(s) and their recommendation to the membership within ninety (90) days of receipt.

## **SECTION 3: RATIFICATION**

- 3.1 Ratification of a proposed amendment(s) shall not occur at any meeting of PSCA held before fifteen (15) days after completion of the requirements of Section 2 of this Article.
- 3.2 A two-thirds (2/3) majority of the ACTIVE members representing a quorum at any regular meeting qualifying under section 3.1 of this Article shall be necessary to ratify the proposed amendment(s).

# ARTICLE VIII IMPLEMENTATION

## **SECTION 1: EFFECTIVE DATE**

1.1 The effective date of this Constitution shall be July 17, 1991

#### **AMENDMENT B**

#### **DEDICATION OF ASSETS**

The properties and assets of this nonprofit organization are irrevocably dedicated to fulfillment of the objectives and purposes of this association. No part of the net earnings, properties, or assets of this association on dissolution or otherwise, shall inure to the exclusive benefit of any private person or individual, or any member of Coordinator of this association except in fulfillment of said objectives and purposes. On liquidation, dissolution or the winding up of this association, all properties and assts and obligations remaining after payment of all debts and liabilities of this associations shall be distributed to a nonprofit fund, foundation, or corporation which is organized and operated exclusively for charitable purposes which has established its tax-exempt status under section 501(C)(3) of the Internal Revenue Code.

### AMENDMENT A

### **NONPARTISAN ACTIVITES**

This organization is nonprofit and nonpartisan. The Public Safety Communications Association is organized and operated exclusively for charitable purposes within the meaning of section 501(C)(3) of the Internal Revenue Code.

This organization shall not engage in any activities or exercise any powers that are not in accordance with the Fresno County Sheriff's Department Policy and Procedures Manual.

Not withstanding any other provision of these articles, the Association shall not carry on any other activities not permitted to be carried on (a) by a charitable organization exempt from Federal income tax under section 501 (C)(3) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue law) or (b) by a charitable organization contributions to which are deductible under section 170 (c)(2) of the Internal Revenue Code of 1986 (or corresponding provision of any future United States Internal Revenue law).

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#### **BYLAWS**

# ARTICLE 1 MEMBERSHIP

### SECTION 1: MEMBERSHIP QUALIFICATIONS

# 1.1 AGENCY MEMBER (AM)

- 1.1.1 Any Public Safety Agency who employs Public Safety Operators.
- 1.1.2 Each dues paying agency represented is designated as an individual voting member entitled to one vote by a Manager, Supervisor or other written designee.

# 1.2 ACTIVE MEMBER (AM)

- 1.2.1 Any Public Safety Operator currently employed by a Public Safety Agency.
- 1.2.2 ACTIVE members are entitled to one vote as an individual member, not an agency representative.
- 1.2.3 ACTIVE members shall be eligible to vote, hold office, and serve on standing committees.

## 1.3 LIASISON MEMBER (LM)

- 1.3.1 Any person having an active interest in promoting Public Safety Communications, upon approval of the Board of Directors.
- 1.3.2 Liaison members shall not be entitled to vote on issues concerning the operation of the Chapter, but shall be entitled to serve on special committees, and vote on such committees only.
- 1.3.3 Liaison members shall not be allowed to hold an elected office.

# **SECTION 2: MEMBERSHIP STATUS**

2.1 Loss of required status by a member shall be immediately reported to the President. A majority of a quorum of the Board of Directors, upon investigation, may change the status of a member in accordance with other sections of the Article.

# **SECTION 3: APPLICATION FOR MEMBERSHIP**

3.1 Application for membership in PSCA shall be made by correctly competing the PSCA application form, accompanied by the dues listed in Article II.

- 3.2 The application shall be forwarded to the Chapter Secretary who shall transmit same to the Board of Directors. No application for membership shall be approved unless a majority approval of the Board of Directors is obtained.
- 3.3 Upon approval by the Board of Directors, the Secretary shall notify the applicant or agency of their acceptance as a member. Should the application not be approved, the Secretary shall refund all dues and assessments.

# ARTICLE II DUES AND ASSESSMENTS

### **SECTION 1: ANNUAL DUES SCHEDULE**

1.1 The Annual dues for all classifications shall be an amount established by the Board of Directors.

The following dues structure shall be effective the effective date of this document.

1.1.1	AGENCY	\$35.00
1.1.2	ACTIVE	\$15.00
1.1.3	LIAISON	\$7.50

# **SECTION 2: PAYMENT OF DUES**

- 2.1 Annual dues for each classification shall be paid directly to the Chapter Treasurer. Sixty (60) days prior to expiration of a member, the Treasurer will send a bill to the member. Upon payment of the dues, the Treasurer will notify the PSCA Secretary to have a membership card issued.
- 2.2 The Board of Directors is empowered by unanimous vote only to level assessments upon the membership when, in its judgment, the needs of the Chapter require such action.
- 2.3 A member delinquent in payment of dues for the current year is deemed not in good standing, 30 days after payment due. It shall be the duty of the Secretary to notify such member of said fact immediately thereafter and to remove such member's name from the mailing list of the Chapter pending payment of such dues or reinstatement as provided for hereafter.
- 2.4 Liaison member dues will be one/half the dues for ACTIVE members and shall become due and payable under the same regulations as for ACTIVE members.

# **SECTION 3: REINSTATEMENT**

3.1 In the event a member is suspended for nonpayment of dues as provided for in the preceding section, or has otherwise withdrawn their membership while in good standing, that member may be reinstated only upon the payment of such money or conditions as may be imposed by the Board of Directors.

# ARTICLE III VOTING AND ELECTIONS

## **SECTION 1: VOTING**

- 1.1 Each ACTIVE member, present at a regular scheduled PSCA meeting shall have the power of one (1) vote.
- 1.2 Voting shall be by voice vote, aye or nay; except, any ACTIVE member may request a roll call vote on any issue before the Chapter. When such a request is seconded by another ACTIVE member, the President shall instruct the Secretary to call the roll.
- 1.4 Any controversy regarding the qualifications of a member shall be decided by a majority vote of the Board of Directors.

## **SECTION 2: ELECTION PROCEDURE**

- 2.1 It shall be the duty of the Membership and Nominating Committee to nominate qualified candidates to replace officers and directors whose terms will expire at the end of the current year.
- 2.2 Nominations of the selected officers shall be published in the monthly meeting notice and announced at the regular meeting in May by the Chairperson of the Membership and Nominating Committee. Additional nominations from the floor may be made only at this meeting.
- 2.3 All elections shall be by secret ballot. If a candidate is unopposed, a voice vote may be taken if approved by the majority of the ACTIVE members present.
- 2.4 At the Chapter Meeting in June, officers shall be elected by secret ballot in the order of their nominations for: President-elect, Vice-President, Secretary, Treasurer, and for members of the PSCA Board.
- 2.5 As the last order of business of the Chapter Annual Meeting, the President-elect shall automatically become the President. The new President shall immediately assume office, make any special announcements, call any special meetings at his/her discretion and adjourn the meeting.

# ARTICLE IV OFFICER'S DUTIES AND POWERS

### **SECTION 1: PRESIDENT**

- 1.1 The President shall be the chief executive officer of the Chapter and shall preside over all meetings of the membership and the Board of Directors. This officer shall carry out the orders of the membership and the Board of Directors in supervising all the functions and activities of PSCA.
- 1.2 This officer shall appoint all standing and special committees as outlined in Article VIII.
- 1.3 The President shall not serve for more than one term, except in cases where this officer serves the unexpired term of their predecessor.
- 1.4 The President shall upon retirement succeed the Immediate Past President an advisor to an exoffice member of the Board of Directors and be replaced as President by the President-elect.

### **SECTION 2: PRESIDENT-ELECT**

- 2.1 The President-elect shall assume all duties and powers of the President during the absence of the President.
- 2.2 The President-elect shall submit an annual meeting schedule to the Board of Directors at the October Board meeting.
- 2.3 The President-elect shall be the Chairperson of the Budget and Audit Committee.
- 2.4 The President-elect shall succeed the President in July of each year in conjunction with the newly elected officers. Term of office shall be one year until succession to President.
- 2.5 The President-elect shall be a member of the Board of Directors and entitled to vote as a member of the Board.

### **SECTION 3: VICE-PRESIDENT**

- 3.1 The Vice-President shall assume the duties and powers of the President-elect during the absence of the President-elect.
- 3.2 The Vice-President shall act as Parliamentarian and shall be the Chairperson of the Constitution and Bylaws Committee.
- 3.3 The Vice-President shall be a member of the Board of Directors and entitled to vote as a member. Term of office is one year.

### **SECTION 4: SECRETARY**

- 4.1 The Secretary shall maintain a complete current roster of PSCA membership. The roster shall be published and distributed to all PSCA members as directed by the Board of Directors.
- 4.2 The Secretary shall receive and answer written communications and perform such other duties as may be required by the President and/ or Board of Directors.
- 4.3 The Secretary shall keep minutes of the regularly scheduled Board of Directors, and General Meetings. The Secretary shall cause the minutes of the monthly meeting to be printed and sent to members and/ or other person(s) as directed.
- 4.4 The Secretary shall be custodian of all Chapter Records and Documents.
- 4.5 The Secretary shall be a member of the Board of Directors and have a vote as a member thereof. Term of office shall be one year.

### **SECTION 5: TREASURER**

- 5.1 The Treasurer shall receive all monies due the Chapter, and keep a just and accurate account between the Chapter and its members.
- 5.2 The Treasurer shall draw all warrants and checks for the expenses of the Chapter and sign the same provided that in the discretion of the Board of Directors, they shall require the signature of another officer of the Board to accompany that of the Treasurer.
- 5.3 The Treasurer shall submit at each meeting a detailed report of receipts and disbursements; activities and the condition of the accounts, as well as an annual financial report to the Board of Directors.
- The Treasurer shall ensure that all tax reports and annual statements are filed with the Internal Revenue Service, the California Franchise Tax Board and the California Secretary of States Office. The Treasurer may hire the services of a Certified Public Accountant to help prepare these reports and statements subject to concurrence by the Board of Directors.
- 5.5 The Treasurer shall pay all expenses of less than \$50.00 that have been authorized by a majority vote of the Board of Directors. All expenses over \$50.00 must be approved by a quorum of ACTIVE members present at a regularly scheduled meeting. All proposed projected budgets shall require prior approval of the Board of Directors and the Treasurer shall cover the expenses as they occur.
- 5.6 The Treasurer shall be a member of the Board of Directors and have a vote as a member thereof. The term of office shall be two years.

## SECTION 6: PSCA BOARD MEMBER

- 6.1 The PSCA Board Member shall act as liaison between all Chapters of PSCA. The PSCA Board Member shall express the wishes of the PSCA membership during Chapter meetings and report to the membership the progress of the other Chapters at each meeting. In the absence of specific guidance from the PSCA membership, he/she shall represent PSCA membership according to his/her best judgment of their wishes.
- 6.2 Term of office shall be for two years. The PSCA Board Member shall be a member of the Board of Directors and have a vote as a member thereof.
- 6.3 The number of PSCA Board Members for each Chapter will be specified in the PSCA Bylaws.

# ARTICLE V BOARD OF DIRECTORS

### **SECTION 1: DUTIES**

- 1.1 The Board of Directors shall convene at a special meeting during the month following the Chapter Annual Meeting.
- 1.2 The Board shall appoint all members of the Nominating Committee. The Chairperson shall be the Immediate Past President.
- 1.3 The Board will approve a twelve (12) month meeting schedule at its October meeting for the coming calendar year.
- 1.4 The duties of the Board shall include but not limited to consideration of new applicatns and the setting of the agenda for the current meeting.
- 1.5 The Board shall be responsible for reviewing the annual audit conducted by the Budget and Audit Committee.
- 1.5 The Board shall be responsible for approving or vetoing recommendations by the Membership and Nominating Committee to replace officers at the end of their term.

### **SECTION 2: MEETINGS**

- 2.1 The Board of Directors shall meet prior to each regularly scheduled Chapter meeting.
- 2.2 Interim meetings may be called by the President or by a majority vote of the members of the Board.
- 2.3 The Secretary shall notify all members of the Board regarding meetings a minimum of fortyeight (48) hours prior to the scheduled meeting.

# ARTICLE VI IMMEDIATE PAST PRESIDENT

## **SECTION 1: IMMEDIATE PAST PRESIDENT**

- 1.1 The Immediate Past President shall act as an advisor to the President and member of the Board of Directors. The Past President shall be an ex-officio member of the Board of Directors.
- 1.2 The Immediate Past President is Chairperson of the Membership and Nominating Committee.

# ARTICLE VII MEETINGS OF PSCA

### **SECTION 1: TIME AND LOCATION**

- 1.1 Meetings of this Chapter shall be held on the third Wednesday of each month. The time and location shall be determined by rotation of host agencies. Date of meeting may be changed with proper notification. There will be no meeting during the month of December.
- 1.2 At the direction of the President, the Secretary shall prepare a notice of each meeting and such notice shall be mailed to all members no later than fifteen (15) days prior to such meeting.
- 1.3 At the direction of the President, a special meeting of the Board of Directors may be called upon forty-eight (48) hours notice having been given to all Board members of such special meeting.

## **SECTION 2: CONDUCT**

2.1 Meetings of the Board of Directors and Chapter meetings shall be conducted in accordance with the PSCA Constitution and Bylaws, and the rules contained in "Roberts Rules of Order Revised." Any conflict between these documents shall be resolved by an order of precedence which establishes the PSCA Constitution and Bylaws as the highest authority, and Roberts Rules next.

# ARTICLE VIII COMMITTEES

## **SECTION 1: STANDING COMMITTEES**

- 1.1 The standing committees of PSCA shall be the Training Committee, Constitution and Bylaws Committee, Recognition/Ways and Means Committee, Budget and Audit Committee, Membership and Nominating Committee and Historical Committee.
- 1.2 Members of standing committees shall serve until the committee Chairperson notifies the Board of Directors of a withdrawal, or the expiration of their terms.
- 1.3 The Chapter President shall appoint all members of each standing committee in accordance with the Bylaws.
- 1.4 Standing committees and their chairpersons shall determine the matters they shall consider, subject to direction as the president shall deem desirable in order to achieve the purposes of PSCA.
- 1.5 A quorum of a committee, except as otherwise provided for, shall be its chairperson and any number of members participating in a meeting or a membership poll.
- 1.6 Actions of a committee shall, except as otherwise provided for, be taken at each meeting by poll of the membership pursuant to direction from the chairperson.
- 1.7 The distribution of necessary committee reports, as may be determined by the President, shall be provided by the Chapter.
- 1.8 The chairperson of each committee is expected to maintain knowledge and awareness and to research activities in their assigned field with reports written or recommendations to the Board of Directors on activities in the committee's area of concern.
- 1.9 The chairperson of each committee shall contact and share information with other chairpersons on items of joint interest.

### **SECTION 2: TRAINING COMMITTEE**

- 2.1 The Training Committee shall consist of the Training Coordinator and at least two members of this Chapter appointed by the President.
- 2.2 The duties of the Training Committee consist of working on and keeping a current curriculum for training through and Accredited Training Facility, as approved by P.O.S.T. The Committee shall also make recommendations on instructors to the Board of Directors. This committee shall also review critiques from students after each Dispatch Academy.

2.3 Other duties of the Training Committee include but are not limited to expanding training and trainers for the Academy and PSCA.

### SECTION 3: CONSTITUTION AND BYLAWS COMMITTEE

- 3.1 The Constitution and Bylaws Committee shall consist of the Chapter Vice-President and two ACTIVE members appointed by the President and approved by the Board of Directors. The Vice-President shall serve as the Chairperson of the Committee.
- 3.2 The committee shall recommend changes in the Constitution and Bylaws as required.
- 3.3 The committee shall review changes in the Constitution and Bylaws proposed by Resolution and make a recommendation to the Chapter regarding passage.

### SECTION 4: RECOGNITION/WAYS AND MEANS COMMITTEE

- 4.1 The Recognition/Ways and Means Committee shall consist of a Chairperson and at least one member of this Chapter as appointed by the President.
- 4.2 The Recognition/Ways and Means Committee shall solicit and review critical incidents and recommend dispatchers for awards for outstanding performance.
- 4.3 The Recognition/Ways and Means Committee shall also work towards promoting public awareness and solicit support from other organizations.
- 4.4 This committee shall be responsible for submitting proposed projected budgets to the Board of Directors for the operating needs of the Ways and Means Committee, 60 days in advance of the proposed event.

# **SECTION 5: BUDGET AND AUDIT COMMITTEE**

- 5.1 The Budget and Audit Committee shall consist of a Chairperson and two ACTIVE members of this Chapter appointed by the President.
- 5.2 The duties of the Budget and Audit Committee consist of inspecting and auditing the Chapters accounts.
- 5.3 The Budget and Audit Committee shall be formed in April of each year and shall give a report on the status of the accounts at the June meeting in writing, such as previously stated in the Chapters Bylaws.

## **SECTION 6: MEMBERSHIP AND NOMINATING COMMITTEE**

The Membership and Nominating Committee shall consist of the Immediate Past President and two ACTIVE members appointed by the President and approved by the Board of Directors. The Immediate Past President shall serve as the Chairperson of the Committee.

- 6.2 The chairperson shall be responsible for processing applications in accordance with Article of the Bylaws.
- 6.3 The committee shall determine the eligibility and status of the applicant and forward information to the Board of Directors.
- 6.4 At Board of Directors meetings and Chapter Meetings, the chairperson shall be responsible for presenting "New Member" qualifications and recommending classes of membership.
- 6.5 In conjunction with the Board of Directors, the chairperson shall be responsible for planning additional methods for creating interests for present and prospective members.
- In conjunction with the Board of Directors, the chairperson shall be responsible for creating informative material and/or brochures to be forwarded to present and prospective members.
- 6.7 The committee shall solicit nominations for Chapter members to replace officers and directors whose terms will expire at the end of the current and calendar year. A slate of candidates shall be presented to the Board of Directors, for approval in May of each year.
- 6.8 The committee shall review and confirm the qualifications of all candidates for elected office in the Chapter.

#### **SECTION 7: HISTORICAL COMMITTEE**

- 7.1 The chairperson shall be appointed by the Chapter President and approved by the Board of Directors.
- 7.2 The chairperson shall be responsible for preparing and updating the history of PSCA.

## **SECTION 8: SPECIAL COMMITTEES**

8.1 Special Committees may be appointed at the discretion of the Chapter President to perform specialized temporary tasks.

# ARTICLE IX AMENDMENTS

## **SECTION 1: SUBMISSION**

1.1 Proposed amendment(s) to the Bylaws shall be sponsored by three or MORE ACTIVE members and shall be submitted to the Constitution and Bylaws Committee in writing.

### **SECTION 2: ACTION**

2.1 The Constitution and Bylaws Committee shall mail a copy of the proposed amendment(s) and their recommendation to the membership within ninety (90) days of receipt.

# **SECTION 3: RATIFICATION**

- 3.1 Ratification of any proposed amendment(s) shall not occur at any meeting of PSCA held before fifteen (15) days after completion of the requirements of Section 2.1 of this Article.
- 3.2 A two-thirds (2/3) majority of the ACTIVE members representing a quorum at any regular meeting qualifying under Section 3.1 of this Article shall be necessary to ratify the proposed amendment(s).

# ARTICLE X RESOLUTIONS

## **SECTION 1: ACTION**

- 1.1 All resolutions that propose a change in, or result in a change in, the PSCA Bylaws are governed by these Bylaws under Article IX Amendments.
- All other resolutions to be considered by PSCA, at a regular monthly meeting or Chapter Annual Meeting, shall be submitted in writing to the Board of Directors at least thirty (30) days prior to submission to the general membership. The Secretary shall distribute a copy of each resolution submitted to each member with the following monthly meeting notice.
- 1.3 Resolutions of an urgent nature may, with a concurrence of a majority of the Board of Directors, be brought before the general membership without thirty (30) day advance notice. The urgency will be determined by the Board of Directors and will be deemed so only if consideration of the resolution would become moot if the resolution was not adopted at the current meeting.

# ARTICLE XI EFFECTIVE DATE

Effective date of these Bylaws, as amended, shall be July 17, 1991.